

Grand Traverse Band of Ottawa and Chippewa Indians

**Higher Education
and
Adult Vocational Training
Scholarship Guidelines**

**2007-2008
Academic School Year**

Approved by the Grand Traverse Band Tribal Council on February 28, 2007.

Submitted by: Joyce Wilson, Higher Education Specialist

Purpose

The Indian Education Program of the Grand Traverse Band of Ottawa and Chippewa Indians provides a Scholarship Program for GTB tribal members seeking higher education. Higher Education Scholarships are awarded based on the number of credits that the student is taking in that semester. Scholarships will be available for accredited post-secondary institutions of higher learning including undergraduate and graduate course work.

AVT Scholarships are available for GTB tribal members age 18 and older. Scholarships are for the purpose of Adult Vocational Training and Licensing and State Board fees. AVT students must be able to complete their programs within three years.

APPLICATION PROCESS

Students will need to submit the following in order to have a complete application

1. Higher Education Application
2. GTB Signature Page
3. Tuition Waiver (if applicable)
4. Copy of driver's license or state ID
5. First year students: Copy of Tribal ID dated October 2003 or later, or certification letter from the Membership Office
6. First year students: Copy of social security card
7. First year Students: Copy of high school diploma or GED certificate. AVT students may be working toward GED concurrently within the first semester
8. First year students: Class schedule that is signed by school counselor
9. First year students or transfer students: Copy of acceptance letter from school
10. Submit an educational plan. This plan must show how many credits needed for degree program as described in the course outline, i.e. course catalogue
11. Must submit a school-produced class schedule with school's name and student's name listed that indicates number of classes and number of credits student is registered for before first part of scholarship is awarded
12. Continuing students must submit transcripts within three weeks of the end of each semester

PAYMENT PROCESS

Students (excluding those on probation) will receive their scholarship in thirds:

- First third will go directly to the student after submission of a complete application.
- Second and last third will go to the school within seven weeks of the start of the semester.

PAYMENT GUIDELINES

Scholarships will be awarded based on the number of credits taken, up to a maximum of 12 credits per semester for College and University undergraduates and 6 credits per semester for Graduate students. AVT scholarships will be awarded by credit hour, up to a maximum of 480 hours per semester.

- AVT licensing fees, certifications and state board fees up to \$500 per year
- AVT Students - \$5.00 per credit hour, maximum of \$4,800 per year
- College Undergraduates - \$200 per credit hour, maximum of \$4,800 per year
- University Undergraduates - \$250 per credit hour, maximum of \$6,000 per year
- Graduate Students - \$600 per credit hour, maximum of \$7,200 per year

Program will not pay for more than **two** AVT licensing fees, certifications and/or state board fees, **two** AVT scholarships, **two** associate degrees, **one** bachelor degree, **one** master degree, and **one** doctorate degree. All students must be working toward a degree program.

Program will not fund any miscellaneous classes that fall outside the students' approved course of study. This rule applies to AVT, Associates, Bachelors, and Masters level students, although an educational advisor at the Master's level may, by special request, advise that a student may need an undergraduate class to complete their course of study. Program will only pay maximum credit hours per course description/degree program requirements.

School must be accredited by a Recognized National, Regional accrediting association, a state agency authorized to make such approvals or a specifically identified GTB tribally facilitated program.

Program will not provide a summer HE or AVT scholarship unless the summer classes are part of a school declared accelerated program, Bay Mills Community College Language Program or letter from school counselor stating this is the only semester that particular class is offered.

THE SCHOLARSHIP PROGRAM WILL NOT PAY FOR REPEATED CLASSES

PROBATIONARY STUDENTS

If the student falls below a 2.0 overall GPA or they drop a class due to a non-medical documented reason, he/she will be placed on probation for one semester. This means they will continue to receive their tribal scholarship, based on a modified payment schedule, and will have one semester to bring their GPA up to a 2.0. If they do not bring their grade up to a 2.0 in their probationary semester, they will be ineligible for a

scholarship until they do bring their GPA back up to a 2.0 and have maintained at least six credit hours toward their degree.

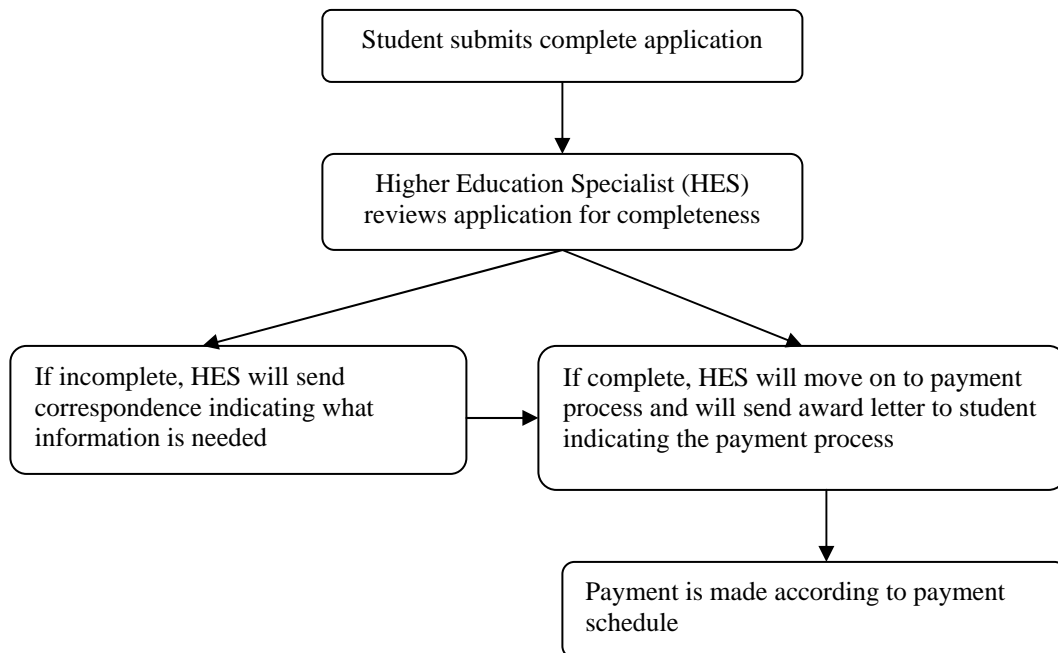
A probationary student will receive their scholarship as follows:

- Two thirds will go directly to the school after submission of a complete application.
- The last third will go directly to the student, after this office receives their transcripts, and verifies that their GPA is above a 2.00 and no classes were dropped due to non-medical documented reasons.

HOW TO APPLY

1. Contact the Education Office for an application packet.
2. Students must be applying for the current budget year. (This program cannot pay for any cost incurred in previous program years. This program works on a fiscal year from October to September.)
3. Disposition Letter will be sent to all applicant giving further instructions if necessary.

APPLICATION FLOW CHART



CONTACT INFORMATION

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